

**Attendance record:****Chairman:** Cllr Massey**Members Present:** Cllrs Baker, Jackson, Rhodes, Rylance, K Straw, L Straw,**Also present:** Phillip Smart, Killerton General manager**Members of Public:** 3**In attendance:** Clerk, Deputy Clerk**Broadclyst Parish Council Ordinary meeting****Press and Public were welcome to attend.**

There were no items for discussion under part B (exclusion of press and public) on this agenda.
Members of public were reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 2nd September 2019** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

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MINUTES (Draft)

19/123 MEMBERS APOLOGIES

Apologies: The Council resolved to accept apologies from Cllrs Chamberlain, Francis, Gent, Pepper, Staddon, Waldron.

19/124 DISCLOSABLE PECUNIARY INTEREST

There were no new DPI's declared. The Chairman reminded Members of their responsibility to keep their interests updated.

19/125 MINUTES

The Council received the draft minutes of the Full Council meeting on 5th Aug 2019.

Proposed: It was proposed by Cllr K Straw that the Council resolves to approve the draft Minutes as a correct record of the meeting; this was seconded by Cllr Baker and unanimously agreed.

RESOLVED: That the Council approves the draft Minutes for Full Council meeting on 5th August 2019.

Standing Orders were suspended:

19/126 MEMBERS

i. Co-Option

The Council received an application from Ben Lewis for co-option as a Parish Councillor. It was Council had 14 out of 15 seats filled in the May 2019 election, so can fill the vacancy by co-option with no further need of advertising the unfilled seat.

Proposal: it was proposed by Cllr Rylance that the Council accepts Ben Lewis's application and resolves to fill its vacancy. This proposal was seconded by Cllr Jackson. Vote: 6 in favour; 1 abstention. Motion carried.

RESOLVED: That Ben Lewis be co-opted to fill the unfilled seat following the May 2019 elections.

ii. Vacancy

The Council sadly noted the resignation of Cllr Bromley who has worked tirelessly on behalf of the community of Blackhorse. The period during which any ten electors can give notice requiring an election to fill the vacancy will expire on the 9th day of September 2019. It was noted that if notice is not submitted to the District Council, the vacancy can then be filled by co-option.

19/127 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

i. Broadclyst County Division Members

The Council received a verbal update via the Clerk on County matters, including potential stop-gap funding to install bus shelter bases/prep work.

ii. Broadclyst District Ward Members

District Ward Member Cllr Rylance gave a brief verbal report.

19/128 NATIONAL TRUST REPORT

Phillip Smart, Killerton's General Manager, gave a report on behalf of the National Trust's estate. The summer season has been busy with many families enjoying the estate, as we move into autumn the estate is preparing for the apple and cider festival, as well as preparing for Christmas period.

On the residential estate, the Crabtree Lodge planning approval for conversion into holiday lets has been granted; work will commence shortly with completion expected in the new year. Following the deterioration of steel rods and resin (repairs in the 1990's), substantial repairs are required to the Chapel. The Chapel is the only Grade 1 Listed Building on the estate and is of National importance). This is likely to be a major project (six figure sum) to ensure that the Chapel is well protected into the future.

The Trust is undertaking some work across property to understand what the future of Killerton will be over the next 20 years. The views of the community will be sought as this work progresses and is planned to coincide with the National Trust's 125-year anniversary in 2020. The lack of signage to Clyston Mill and Markers Cottage once leaving the car park was noted.

19/129 PUBLIC QUESTIONS

The Chairman invited public questions on items on this Agenda.

A member of public raised a question as to validity of and signage for permissive paths at Martinsfield, as per the article in the Christmas 2018 Broadsheet. Cllr Rhodes explained that the Stewardship Scheme, which enabled the creation of the permissive paths, expired May 2019, giving the landowner/tenant the right to close the permissive paths if they so wished. This is not the wish of the current tenant, however there are worries about gates being left open, which could result in stock getting mixed-up or getting out. The National Trust will work with the tenant farmer to improve signage where permissive paths are being retained.

The meeting reconvened under Standing Orders

19/130 ACCEPTANCE OF REPORTS

The Council resolved to accept the reports received from stakeholders.

19/131 COUNCIL REPORTS

i. Clerks report

The Council received the Clerks Report for August 2019. The donation from Greensquare Management company towards the Little Free Library project was noted as being confirmed at £500 (c.£250 in report). It was noted that the football sign will need to be located so as not to interfere with hedge cutting or junction visibility.

ii. Pavilions report

The Council received a report from the Pavilions Administrator for August 2019.

iii. Neighbourhood Plan report

The Council received a report/update for August 2019 from the Neighbourhood Plan Lead Officer. It was noted that six woodland sites and 8 open green spaces will be identified and protected through policy in the Draft Plan.

iv. Community Safety Accreditation Scheme (CSAS)

The Council received a report on the Community Safety Accreditation Scheme (CSAS); the Clerk gave a brief explanation of how the CSAS operates, including that the Officer must have a contract of employment and they only have specific powers. The report noted that the powers awarded under the CSAS would not address parking issues, however having a CSAS Warden could be part of a bigger picture for crime and

ABS prevention. Funding of a CSAS was discussed, including the possibility of an Area / shared Warden; it was noted Crowdfunding has no guarantee of success nor sustainability.

Proposal: The Chairman proposed that as the CSAS did not seem particularly relevant to Broadclyst's current issues, that the Scheme be revisited should the Scheme be expanded to include traffic control. Members were in agreement and so this was RESOLVED.

RESOLUTION: It was proposed by Cllr Jackson to accept all the above reports. This was seconded by Cllr Rylance with all Members in agreement.

RESOLVED: That the Officers' reports be accepted.

19/132 FINANCE

i. Accounts:

The Council received the following reports:

- a. Balance sheet (as at 31.07.2019)
- b. Bank Reconciliation (cashbook 1 and 2 to 31.07.2019)
- c. Financial Statement (Income/Expenditure to 31.07.2019)

ii. Payment Schedule

The Council received the list of payments for August 2019

Proposal: Cllr Baker proposed the Council accepts and agrees the financial reports to 31.07.2019 and payment schedule for August 2019 as presented.

Seconded: This proposal was seconded by Cllr Rhodes with all in favour.

RESOLVED: that the financial reports and payment schedule be accepted.

19/133 PLANNING

i. Recent decisions Aug 2019

The following recent decisions were noted.

Application ref:	Location:	Proposal:	Decision
19/0727/FUL	Crabtree Lodge Killerton Exeter EX5 3LD	Removal of existing outbuildings and sheds; replacement shed; installation of gate.	Approval with conditions
19/0728/LBC	Crabtree Lodge Killerton Exeter EX5 3LD	Removal of flat roof extensions to rear and replacement single storey lean to extension, re-roof porch and internal reorganisation.	Approval with conditions
19/1073/OUT	1 Heath Cottages Broadclyst Exeter EX5 3GZ	Outline application seeking approval of access for the construction of a detached dwelling (matters of appearance, landscaping, layout and scale reserved)	Approval with conditions

ii. Appeal decisions Aug 2019:

The following appeal decision was announced in Aug 2019.

Application ref:	Location:	Proposal:	Decision
19/00024/HH	6 Endsleigh Crescent Blackhorse EX5 2AW	Construction of two storey side extension	Allowed (with conditions)

iii. Validated applications for consideration:

There were no validated planning applications received for consultation.

iv. Cranbrook Development Plan Document (DPD)

It was noted that the Cranbrook Plan has been submitted to the Secretary of State for examination; all of the documents can be found on EDDC's web-site at:

<https://eastdevon.gov.uk/planning/planning-policy/cranbrook-plan/cranbrook-plan-consultation-responses-and-submission/#article-content> .

It was further noted that EDDC Members agreed the submission of the plan in February 2019 as part of the agreement to the consultation on the submission draft. It has however taken time following the end of that consultation to summarise all the consultation responses. It will now be for the Inspector to determine if the Plan is sound, which is likely to involve hearing sessions in the autumn.

19/134 MOTIONS REQUESTED

i. Dog Fouling on Recreation Ground: as requested by Cllr Karl Straw

The following motion was considered:

Part A: "There has been an increase in the number of incidents of dog fouling on the Broadclyst playing field, as reported but the ground staff, the football club and residents. In light of the large number of children who use the field this is unacceptable from a health and hygiene point of view and the parish council is concerned about this.

"In response to this growing antisocial behaviour the parish council agrees to spend up to £100 in sourcing and affixing five 1m by 0.5m warning signs, one at each entrance to the field, that clearly articulate the risk to children's health of dog fouling, the fines that could be imposed, and that CCTV is in operation.

Part B: "Further the Parish will conduct a short consultation, that can run alongside the Neighbourhood Planning consultation, to establish if there is a consensus on either banning dogs off leads from the field or banning dogs completely except for the pathway".

Resolutions

Proposal: Part A: to add the purchase of signage for the field as suggested by Cllr K Straw to the current order for the play area and BMX signage, delegated spend to the Clerk of a maximum of £500 in total for this work; to utilise coloured spray to highlight the issue and amount of fouling on the recreation ground.

Part B: to defer this part of the motion and review the success of new signage and spray. A further consultation on dog ban / dog on lead could be held at the Annual Parish Meeting.

Resolution: the above proposals were put forward by Cllr K Straw, seconded by Cllr Jackson, with all in favour.

RESOLVED: That the Clerk source signage and spray to encourage responsible dog ownership, with a public consultation on continuing if to allow dogs on the recreation ground to be reviewed.

ii. Parking: as requested by Cllr Liz Straw

The following motion was considered:

“The Parish Council recognises the issues in parking at both ends of the village due to school traffic and anticipates that similar issues may arise at the new Westclyst site.

Part A: “In recognition of this the parish council agrees to spend up to £250 in sourcing temporary “park considerately” signs to be placed in the roads and areas most affected. The signs should highlight the dangers to children of inconsiderate parking, the traffic issues caused and that formal reports may be made using the DDC mechanism for parking offences and the Operation Snap reporting mechanism for reporting dangerous driving.

Part B: “In addition to signs the parish will publish, preferably in conjunction with the schools, “Smarter Parking” leaflets similar to the attached version, and also the fire service's Dead-End leaflet.

Part C: “That councillors are allowed to lobby on behalf of the Parish with Chief Constable and Police and Crime Commissioner to allow volunteer organisations to operate the Community Safety Accreditation Scheme in Devon, and Devon County Council to provide an adequate level of traffic enforcement in the parish”

Resolutions

Part A: It was noted that nothing could be placed in the highway and would need to be on private land. There was a discussion around the legalities of signage. It was agreed not to proceed with on-street signage. Motion withdrawn.

Part B: Cllr L Straw showed Councillors a leaflet that had been previously been leafletted on parked cars to encourage smarter parking. The legal position of doing this was raised: the Clerk to seek clarification. It was noted the Clerk has final approval of wording.

Proposal: to spend up to £120 on 500 leaflets, subject to Clerks sign-off of content and clarification of legalities.

Resolution: 5 support, 1 abstention: Motion carried.

Part C: It was felt that there was nothing to lose by trying to see if Devon & Cornwall Police is prepared to expand the CSAS to include parking and traffic enforcement.

Proposal: to lobby the PCC to expand the CSAS to include parking / traffic enforcement.

Resolution: unanimous. Motion carried.

19/135 CORRESPONDENCE

- i. The Council received the correspondence list for the month
- ii. There were no matters arising from the correspondence list.

19/136 FUTURE AGENDA ITEMS

There were no requests for agenda items for consideration by the Council.

19/137 TO CLOSE THE MEETING

The meeting closed at 20:20hrs.

Signed:.....

Print:.....

Date:.....

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**